



Los Angeles Convention Center

2012

EXHIBITOR IN & OUT PARKING CARDS

ORDER FORM

EXHIBITOR SERVICES DIVISION
1201 SOUTH FIGUEROA STREET
LOS ANGELES, CA 90015
(213) 741-1151, EXT. 5470
FAX: (213) 765-4444
TDD: (213) 763-5080

Events Held: January 1 - December 31, 2012

Email: exhibitorservices@lacclink.com

Form with fields: NAME OF EVENT, EVENT DATE(S), BOOTH NUMBER(S), EXHIBITING FIRM/COMPANY, ON-SITE CONTACT NAME & NUMBER (PLEASE PRINT), ADDRESS, TELEPHONE AND EXTENSION, FAX, EMAIL, ORDER ONLINE AT: www.lacclink.com, For order(s) to be processed, a completed and signed Los Angeles Convention Center Credit Card Authorization form must be returned with the service order. Orders can be faxed or mailed. Do not send emails containing sensitive or personal information like credit card numbers, check numbers, etc. Emails are not secure. PLEASE SEE BACK OF FORM FOR RATE DEFINITIONS AND INFORMATION AND CONDITIONS FOR SERVICES PROVIDED

IT IS IMPORTANT TO INDICATE OVERALL START AND END DATES.

Table with columns: QTY, START DATE, END DATE, NO OF DAYS, COST PER DAY, AMOUNT. Includes rows for individual items and a subtotal row.

Parking Pass Card No(s).

Blank lines for entering parking pass card numbers.

Rec'd by: (PRINT NAME)
(SIGNATURE)
Date:

IN & OUT PARKING PASS(ES) ARE AVAILABLE FOR PICK-UP AT THE LACC EXHIBITOR SERVICES DESK DURING MOVE-IN DAY(S)
ACCEPTANCE OF THIS RECEIPT CONSTITUTES ACKNOWLEDGEMENT BY HOLDER HAS READ AND AGREES TO THE PARKING PASS INFORMATION AND CONDITIONS.

Form with sections: PARKING (Rec by, Time, Date), EXHIBITOR SERVICES (Payment type, Amount, Date, Entered by), SERVICE ORDER NO.

## **TERMS AND CONDITIONS**

The Los Angeles Convention Center (LACC) parking fee is \$12.00 per day and does not include in and out privileges.

### **A. PARKING CARDS REQUIREMENTS AND CONDITIONS FOR USE:**

1. Parking passes are available for Exhibitors at \$25.00 per day.
2. Parking passes are valid only during dates indicated on this form. Parking card automatically deactivates and is void at 12:00 a.m. (midnight) on last day.
3. Exhibitors with pre-ordered parking pass must still pay a one time \$12.00 parking fee to gain access into the parking lot. Please present your parking entry stub to Exhibitor Services Desk when obtaining your parking pass or credit **cannot** be given.
4. Refunds cannot be given for unused days.
5. Parking passes are not transferable. Activity use of parking passes are monitored at all times. Misuse such as using card for more than one vehicle to enter will cause your parking pass to be deactivated.
6. If you experience any malfunctions while using your parking pass, please return to the Exhibitor Service Desk for replacement.
7. Single parking pass allows one parking space. Oversized vehicles which occupy more than one space must obtain additional permits.
8. 24 hour parking is not allowed without the consent of the LACC and are subject to immediate removal at owner's expense.
9. Any vehicle parked illegally and left beyond the parking time LIMIT will be subject to a ticket violation and removal at owner's expense.
10. Please lock your vehicle and place valuables out of sight.
11. A \$35.00 service fee will be charged for all returned checks.

### **B. LACC LIMIT OF LIABILITY**

1. The management declares itself NOT RESPONSIBLE FOR AND ASSUMES NO LIABILITY arising from fire, theft, damage to, or loss of the vehicle or any article left therein.
2. Only rental of space license is granted hereby and NO BAILMENT IS CREATED.

**Thank you! And enjoy your visit.**